

FORM NO. 2124-B
(5/63)

DATE 18 October 1968

ITEMS FOR CONSIDERATION

SUBJECT

FMB Project No. 4: DDS Memo to Board on Records Program
AGENTS INVOLVED

Agencywide

DETAILS

The Board is required to take expeditious action to comply with the 16 October 1968 memo from the DDS to the Board subject: "CIA Records Management Board" in which he requests action on the following four problems:

- A. The need to define historical records so that such records will not be destroyed in the purging program.
- B. Clearly defining or providing a means to so define what constitutes a record that must be retained by legal requirements.
- C. Assignment of responsibility to a given office for records retention in those cases where there is uncertainty as to the component having this responsibility.
- D. Establishing some authority for [REDACTED] to question records marked for destruction that appear to have a historical value or fall under a legal retention requirement.

25X1A

ADVANTAGES/COMMENTS

25X1A



☐ (See Reverse Side)

RESULTANT ACTION

Proposed by
BENEFITS (Reportable)